

Cornerstone Classical Academy
October 3, 2024, 2 p.m.
Board of Directors Meeting Minutes
Cornerstone Classical Academy
2360 St. Johns Bluff Road S. Jacksonville, FL 32246

Call to Order: Meeting called to order at 2:05 p.m.

	Present	Absent	Late
Mrs. Lindsay Hoyt, President	X		
Mr. David Wood, Secretary	X		
Mrs. Dawn Kell, Treasurer	X		
Mrs. Sally Lutz	X		

Roll Call: A quorum was established.

Guests: Mrs. Edi Wohlgemuth, Mrs. Dawn Oehmann

Reading the Mission Statement, Dir. Kell: The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

Agenda: Motion to approve the agenda by Dir. Wood, seconded by Dir. Kell. Unanimously approved.

Public Comments: none

Consent Agenda: Motion to approve the consent agenda by Dir. Lutz, seconded by Dir. Kell. Unanimously approved.

1. Board Meeting Minutes: June 27 and July 31, 2024
2. Financials: May, June, July, and August 2024 Financials

Executive Director's Report: no questions

New Business:

1. Code of Conduct: Motion to approve the 2024-2025 Code of Conduct and give the Executive Director (ED) authority to make updates to the Code while requiring her to make the Board aware of updates by Dir. Kell, seconded by Dir. Wood. Discussion of Code. Unanimously approved.
2. Duval County Charter Renewal: Motion to begin the charter renewal process by Dir. Kell, seconded by Dir. Lutz. Discussion of charter renewal process, requirements, and timeline. Unanimously approved.
3. Out of Field Teachers: Motion to approve the 2024-2025 Out of Field Teachers by Dir. Wood, seconded by Dir. Kell. Unanimously approved.
4. Audit: Motion to accept the 2023-2024 audit report by Dir. Lutz, seconded by Dir. Kell. Discussion of audit report and opinion of the Finance Committee. Unanimously approved.
5. Teacher Salary Allocation Plan: Motion to approve the 2024-2025 teacher salary allocation plan by Dir. Lutz, seconded by Dir. Wood. Discussion of funding amount and allocation options. Unanimously approved.
6. Articulation Agreement: Motion to grant the ED authority to execute the standard articulation agreement with Florida State College at Jacksonville for dual enrollment by Dir. Wood, seconded by Dir. Kell. Discussion of dual enrollment options and other schools' approaches. Unanimously approved.
7. School Calendar: Motion to update the 2024-2025 school calendar by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.
8. Parent Acceptance Policy: Motion to approve the parent acceptance policy by Dir. Lutz, seconded by Dir. Kell. Discussion of the timing of accepting open seats. Unanimously approved.

Adjourn: Motion to adjourn by Dir. Wood, seconded by Dir. Kell. Unanimously approved.

Meeting adjourned at 2:53 p.m.

Minutes approved by the Board of Directors on October 29, 2024.

A handwritten signature in black ink, appearing to read "D Wood". The signature is stylized with a large, looping initial "D" and a horizontal line at the end.

By: Mr. David Wood, Secretary