

Cornerstone Classical Academy
June 27, 2024, 2 p.m.
Board of Directors-Regular Meeting Draft Minutes
Cornerstone Classical Academy
2360 Johns Bluff Road S. Jacksonville, FL 32246

Call to Order: Meeting called to order at 2:04 p.m.

	Present	Absent	Late
Mrs. Lindsay Hoyt, President	X		
Mr. David Wood, Secretary	X		
Mrs. Dawn Kell, Treasurer	X		
Mrs. Sally Lutz	X		

Roll Call: A quorum was established.

Guests: Mrs. Edi Wohlgemuth, Mrs. Dawn Oehmann

Reading the Mission Statement, Dir Wood: The mission of Cornerstone Classical Academy is to sharpen the minds and cultivate the hearts of students through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character, civic virtue, and knowledge of truth.

Agenda: Motion to approve the agenda by Dir. Wood, seconded by Dir. Lutz. Unanimously approved.

Public Comments: none

Consent Agenda: Motion to approve the consent agenda by Dir. Lutz, seconded by Dir. Kell. Unanimously approved.

1. Special Board Meeting Minutes May 24, 2024
2. February 2024, March 2024, April 2024 Financials

Executive Director's Report: no questions

New Business

1. Employee Handbook: Motion to approve the 2024-2025 Employee Handbook and give the Executive Director (ED) authority to make updates to the handbook while requiring her to make the board aware of updates by Dir. Wood, seconded by Dir. Lutz. Discussion that there are no significant changes from last year. Unanimously approved.
2. Family and Student Handbook: Motion to approve the 2024-2025 Family and Student Handbook and give the ED authority to make updates to the handbook while requiring her to make the board aware of updates by Dir. Lutz, seconded by Dir. Kell. Discussion of potential cell phone and smartwatch policy. Unanimously approved.
3. Board Member Nomination: Motion to approve Dir. Dawn Kell for a new three-year term by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.
4. Officer Nominations and Appointments: Motion to appointment Dir. Hoyt as chair, Dir. Wood as Secretary, and Dir. Kell as Treasurer by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.
5. Executive Director Evaluation: Motion to approve the 2023-2024 ED evaluation by Dir. Lutz, seconded by Dir. Kell. Unanimously approved.
6. Executive Director Contract: Motion to approve the 2024-2025 ED contract by Dir. Lutz, seconded by Dir. Wood. Unanimously approved.
7. Parent Liaison: Motion to approve Ms. Kimberly Mashak as the 2024-2025 parent liaison by Dir. Lutz, seconded by Dir. Kell. Unanimously approved.

8. Comprehensive Evidence-based Reading Plan: Motion to approve the comprehensive evidence-based reading plan by Dir. Kell, seconded by Dir. Lutz. Unanimously approved.
9. Progressive Discipline Policies: Motion to approve the Teacher/Staff Progressive Discipline Policy and the School Safety Compliance Progressive Discipline Policy by Dir. Kell, seconded by Dir. Lutz. Motion to amend the motion to adjust 5a of both policies to be “required” and not “expectation” by Dir. Wood, seconded by Dir. Lutz. Unanimously approved.
10. SFS Contract: Motion to approve the SFS contract by Dir. Lutz, seconded by Dir. Wood. Motion to table by Dir. Wood, seconded by Dir. Lutz. Unanimously approved.

Adjourn: Motion to adjourn by Dir. Kell, seconded by Dir. Wood.

Meeting adjourned at 2:39 p.m.

Minutes approved by the Board of Directors on October 3, 2024.

A handwritten signature in black ink that reads "D Wood III". The signature is stylized with a large, looping initial "D" and a trailing flourish.

By: Mr. David Wood, Secretary